

# Class of 2019 Graduation Information

Springfield Baptist Church    1877 Iris Drive    Covington, GA    Saturday, May 25<sup>th</sup>    9:00 a.m.

## Graduation Basic Information - Graduates must arrive by 7:15 am

- Graduation is held at Springfield Baptist Church.
- The doors for guests will open at 7:30 am and will close at 8:55 am (No admittance after this time).
- When seniors arrive for graduation they will check in with their faculty or staff member assigned at rehearsal and stay with them.
- Students are prohibited from bringing anything other than one car key into the sanctuary. An

*Graduation is a time of celebration and recognition marking the achievements of many years of schooling. This is a solemn and dignified event; we ask for your help and support in making this a special occasion for all to remember.*

exterior map of the church will be given prior to graduation showing the different designated areas of parking and entrances for graduates and guests.

## Graduation Rehearsal - Rehearsal is Tuesday, May 21<sup>st</sup> from 3:00 pm to 5:00 pm.

- Rehearsal will be held at Springfield Baptist Church.
- You must be at rehearsal the entire time. REHEARSAL IS MANDATORY! Ask off work now.
- Upon arrival go straight into the sanctuary and find your assigned seat and stay in your seat until rehearsal starts.
- SCHOOL DRESS CODE applies! IT'S A CHURCH!
- You do not need your cap and gown at rehearsal.
- No food or drinks are allowed in the sanctuary.
- Your graduation tickets and a parking pass will be passed out at rehearsal. If you still have outstanding fees (Senior or Junior Dues, Media Center fees, book fines, sports, clubs, etc.) you will NOT receive your tickets until these fees are paid.
- No one other than graduates are allowed at rehearsal.
- There will be a bus to take students to practice but you will need to find transportation leaving/after practice.

## DRESS CODE – Graduates NOT in dress code will NOT be permitted to walk in the ceremony

- Gentlemen must wear black or dark blue slacks, black or dark blue shoes, conservative dress shirt and tie.
- Ladies must wear a conservative dress and nice-conservative black or dark blue dress shoes. The gown should cover the dress.
- Jostens will be onsite during the day of graduation for graduates to purchase any lost cap and gown items. If you have issues with your cap and gown, you will need to contact Jostens directly.
- Decorations or changes are NOT allowed to your cap or gown.

**TICKETS - Every guest (even non-walking, non-crawling, tiny babies/infants) must have a ticket. This is a Fire Marshal regulation.**

- Tickets cannot be held at the door.
- The number of tickets each graduate receives is based off the number of students graduating. We will not know the exact number of tickets each one receives until after testing, credit recovery, and other factors. The actual number of tickets will be announced sometime in May.
- Graduation tickets are given at rehearsal and not something you purchased through Jostens. Be sure to tell your family that graduation announcements should not be considered an invitation to the graduation ceremony.
- YOU WILL NOT RECEIVE YOUR TICKETS AT PRACTICE IF ANY FEES ARE OUTSTANDING.

## **TRANSCRIPTS/DIPLOMAS**

- Mrs. Lewis will be passing out a final transcript request form in each senior's English class as it gets closer to graduation. Final Transcripts will be mailed out the last week in May and the first week in June to your designated colleges.
- Diplomas are NOT distributed at graduation. Pick up times for diplomas are: Tuesday, May 28<sup>th</sup> from 9-11am and 2-3pm.

## **CORDS/STOLES/SASHES**

- Pathway Completers are the only ones that will receive and are permitted to wear a cord. If you completed more than one pathway you can purchase additional cords.
- Honors Stoles/Stashes for Honor Graduates are given at honors night and do not need to be purchased.
- Clubs and organizations such as DECA, National Honors Society, and all others will give you information directly from the organization sponsor about any graduation pins.

## **GUEST INFORMATION – should arrive at graduation early...it's going to be crowded**

- Doors will open at 7:30 am and will close at 8:55 am (No admittance after this time).
- Handicap parking and seating is available. Ushers will be assigned to these areas.
- Guests MUST dress appropriately. No shorts, no hats, no tank tops.
- Guests will not be allowed to leave their seats to take pictures. **This is STRICTLY ENFORCED.**

## **DUE DATES**

- Credit recovery deadline for Non-EOC courses is April 28<sup>th</sup>
- Senior dues paid in full – May 1<sup>st</sup>
- Attendance recovery logs are due May 2<sup>nd</sup>
- All fees must be paid by May 14<sup>th</sup>



## **Congratulations Class of 2019!**

If you have questions, contact Ms. D. Brown  
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